

Minutes of the Prairie Sanitation District
held at 6:30 pm on Thursday, February 6, 2020
at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Chairperson of the PSD Commission called the meeting to order at 6:33 pm.
2. **Legal Posting:** Vicki Terpstra certified compliance with the open meeting law.
3. **Roll Call:** Members present were PSD Chairperson Kevin Lins, Commissioner Dave Radel, Commissioner Carla Carmody, Secretary, Vicki Terpstra, PSD Operations Manager, Doug Feiner. Treasurer, Karen Shelton was absent. Also present: Bill Mertens, Marian Copus.
4. **Adopt Agenda:** Radel made a motion and Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes from the November 7, 2019 Prairie Sanitation District Quarterly Meeting:** Carmody made a motion and Radel seconded to adopt the minutes as presented. Motion carried.
6. **Prairie Sanitation District Operations Committee – Manager’s report:** Doug Feiner presented the manager’s report:
 - a. New meters have been installed
 - b. Actual water infiltrating the sanitary system is 1,995,000 gallons over what the meters said. Sources of the difference in usage is being investigated.
 - c. Letter was drafted by Feiner to send to PSD customers with basements reminding them of ordinance stating that “no foundation drains, sump pumps, roof drains or catch basin drains are permitted to discharge to the sanitary sewer system. Storm water and clear water sources must be excluded from the sanitary system...”
 - d. Made list of all basements in the district and will be inspecting sump pumps.
 - e. Compared CD rates – BMO/Royal bank and made recommendations to the Board.
 - f. Committee talked about older pumps that have been installed and creating list to inspect/monitor them.
7. **Review bills paid to date:** Shelton was not present but sent PSD financials for review.
8. **General public comment:** Mertens observed that there is a lot of work involved in PSD monitoring and repairs, etc.
9. **Adjourn:** Radel made a motion and Carmody seconded. Motion carried.

Vicki Terpstra - Clerk